

Cover Sheet: Request 15437

PSY4949 Course Modification Request

Info

Process	Course Modify Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Christina Alligood calligood@ufl.edu
Created	11/9/2020 5:47:17 PM
Updated	2/8/2021 6:17:56 PM
Description of request	We are requesting changes to the title and description of the PSY4949 course to formalize developments in the course in recent years, and we are requesting the addition of a 0-credit hour option to increase access to this important experiential learning opportunity for students.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CLAS - Psychology 16400000	Julia Graber		11/10/2020
No document changes					
College	Conditionally Approved	CLAS - College of Liberal Arts and Sciences	Joseph Spillane	The College Curriculum Committee conditionally approves this request, with the following: a) please explain how many hours (or compensation) are involved for the zero-credit option; b) the form is missing links and policies responses	1/22/2021
No document changes					
Department	Approved	CLAS - Psychology 16400000	Julia Graber		1/25/2021
No document changes					
College	Approved	CLAS - College of Liberal Arts and Sciences	Joseph Spillane		1/25/2021
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			1/25/2021
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					

Step	Status	Group	User	Comment	Updated
College Notified					
No document changes					

Course|Modify for request 15437

Info

Request: PSY4949 Course Modification Request

Description of request: We are requesting changes to the title and description of the PSY4949 course to formalize developments in the course in recent years, and we are requesting the addition of a 0-credit hour option to increase access to this important experiential learning opportunity for students.

Submitter: Christina Alligood calligood@ufl.edu

Created: 1/22/2021 2:26:59 PM

Form version: 2

Responses

Current Prefix

Enter the current three letter code (e.g., POS, ATR, ENC).

Response:
PSY

Course Level

Select the current one digit code preceding the course number that indicates the course level at which the course is taught (e.g., 1=freshman, 2=sophomore, etc.).

Response:
4

Number

Enter the current three digit code indicating the specific content of the course based on the SCNS taxonomy and course equivalency profiles.

Response:
949

Lab Code

Enter the current lab code. This code indicates whether the course is lecture only (None), lab only (L), or a combined lecture and lab (C).

Response:
None

Course Title

*Enter the current title of the course as it appears in the Academic Catalog. There is a 100 character limit for course titles. *

Response:
Community Work

Effective Term

Select the requested term that the course change(s) will first be implemented. Selecting "Earliest" will allow the change to be effective in the earliest term after SCNS approval. If a specific term and year are selected, this should reflect the department's expectations. Courses cannot be changed retroactively, and therefore the actual effective term cannot be prior to SCNS approval, which must be obtained prior to the first day of classes for the effective term. SCNS approval typically requires at least 6 weeks after approval of the course change at UF.

Response:
Earliest Available

Effective Year

Select the requested year that the course change will first be implemented. See preceding item for further information.

Response:
Earliest Available

Requested Action

Indicate whether the change is for termination of the course or any other change. If the latter is selected, all of the following items must be completed for any requested change.

Response:
Other (selecting this option opens additional form fields below)

Change Course Prefix?

Response:
No

Change Course Level?

Note that a change in course level requires submission of a course syllabus.

Response:
No

Change Course Number?

Response:
No

Change Lab Code?

Note that a change in lab code requires submission of a course syllabus.

Response:
No

Change Course Title?

Response:
Yes

Current Course Title

(100 character limit)

Response:
Community Work in Psychology

Proposed Course Title

(100 character limit)

Response:
Internship in Psychology

Change Transcript Title?

If changing the course title a new transcript title is also required. nbsp;

Response:
Yes

Current Transcript Title

Response:
Community Work

Proposed Transcript Title (30 char. max)

Response:
Internship

Change Credit Hours?

Note that a change in credit hours requires submission of a course syllabus.

Response:
No

Change Variable Credit?

Note that a change in variable credit status requires submission of a course syllabus.

Response:
Yes

Current Min and Max Credits

Response:
1-3

Proposed Min and Max Credits

Response:
0-3

Change S/U Only?

Response:
No

Change Contact Type?

Response:
No

Change Rotating Topic Designation?

Response:
No

Change Repeatable Credit?

Note that a change in repeatable credit status requires submission of a course syllabus.

Response:
No

Change Course Description?

Note that a change in course description requires submission of a course syllabus.

Response:
Yes

Current Course Description

Response:

Credit is earned by volunteering with community agencies that have been approved by the department. Students work 45 hours per credit earned.

Proposed Course Description (500 characters max)

Response:

Credit is earned by completing a paid or unpaid internship with a community agency approved by the department. Students work 50 hours per credit earned. A minimum of 50 work hours is required for students enrolling for 0 credit hours.

Change Prerequisites?

Response:

No

Change Co-requisites?

Response:

No

Rationale

Please explain the rationale for the requested change.

Response:

Over the past few years, the community work course has evolved to be consistent with the CLAS internship course (IDS4940) in that students can complete paid or unpaid work to earn credit, and professional development assignments are required through a Canvas course as per the syllabus. We are requesting the changes in title and description to formalize these developments. We are requesting the addition of a 0-credit option to increase access to this important experiential learning opportunity for students.

Internship in Psychology – PSY 4949

Instructor: Dr. Christina Alligood

Email: calligood@ufl.edu

CLASS MEETING: All course assignments will be through Canvas

TEXTS: There are no texts for this course

COURSE DESCRIPTION:

Internship experience provides students with opportunities to integrate classroom knowledge, skills and methods with professional roles, responsibilities and activities in supervised settings. PSY 4949 is a 0-3 credit, web-based course designed to complement your work experience through guided reflection, critical analysis, synthesis and discussion. This course is offered for academic credit, graded on a pass/fail basis and fulfills upper division elective credit requirements.

COURSE OBJECTIVES:

This course is designed to help students:

- Identify, describe, and explain how the experience informed their sense of self and understanding of the experience area.
- Analyze themes, conflicts, and issues that emerged and describe and explain how they were addressed.
- Identify and connect the knowledge and/or skills gained in their coursework to their work observations and experiences.
- Describe and explain how the experience will modify and/or support future behaviors, attitudes, and career development

University Policy on Accommodating Students with Disabilities: Students requesting accommodation for disabilities must first register with the Dean of Students. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. You must submit this documentation prior to submitting assignments or taking the quizzes or exams. Accommodations are not retroactive, therefore, students should contact the office as soon as possible in the term for which they are seeking accommodations.

University Policy on Academic Misconduct: Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code.

ASSIGNMENTS/EVALUATION:

Assignments are due on the date posted below in the course schedule.

- **Skills – Experience – Goals (8 pts each; total of 24pts)**

The goal of this assignment is for students to understand the connections between skills, experiences, and goals. Students must choose at least one skill from the list below, and share how this skill may impact your internship experience and professional goals. This assignment may be completed in either a Paper, Video, PowerPoint, or Podcast format.

- Paper submissions should be 1 page (12 point text, 1" margins, double-spaced)
- Videos or podcast submissions should be 3-5 minutes in duration.
- PowerPoints should be a minimum of 6 slides, and include a minimum of 150 words.

Skills:

Conflict identification and management

Managing success and failure

Building relationships and networking

Self-monitoring and project management

Office culture and work values

Team collaboration

Communications and Public Speaking

- **SDS Assessment – 8 pts**

This assessment is designed to assist individuals in identifying their work personality based on interest in the following six areas: realistic, artistic, investigative, social, enterprising, and conventional. The SDS assessment will then provide you with compatible occupations.

- **A Day in the Life – 8pts**

Think about this assignment as if you were giving a tour to a friend or fellow student. Topics may include: daily responsibilities, different areas of the facility, introductions of fellow interns, etc. Be creative, and have fun! (*This is a video assignment*)

- **Elevator Speech – 8pts**

Imagine you are in an elevator, and someone asks you about your professional goals or career aspirations. If you only had 30 seconds – 1 minute to answer, what would you say? How would you express yourself? For this assignment, you must video or audio record yourself answering one of the following questions:

- Based on your experience so far, what is your dream job?
- How has this work experience impacted your career goals?
- Where do you hope to be in three years?

- **Resume - 16pts**

Submit a current resume that includes the work experience position in way that markets the skills you are gaining. I would highly encourage you to utilize the Career Resource Center's resume services. This assignment will be graded for content and form.

- **Internship Description - 8pts**

Write a one-page (12 point text, 1" margins, double-spaced) description of your work experience and your experience site to be shared with other liberal arts students. The goal of this assignment is to help other students learn about the company or organization as a potential work experience site by describing your role and responsibilities.

- **Midterm Evaluation – 8pts & Final Evaluation - 8pts**

Your supervisor will be asked to provide you (and our office) with feedback. The feedback will count as your midterm and part of your final grade.

- **Moving Forward Final Paper (12 Pts)**

PART I: If given the opportunity to continue this work experience or choose a different (2nd) work experience, what would you choose? Write a 1-page paper (12 point text, 1" margins, double-spaced) explaining your choice. If your choice is to participate in a DIFFERENT internship, include a job description or posting of this work experience in your paper.

PART II: Now that you have completed this work experience, what's next? Write a 2-page paper (12 point text, 1" margins, double-spaced) addressing the following questions:

- What are your future goals and how have they changed?
- What are the most valuable skills you have gained from this experience?
- If you had to repeat this work experience, what would do differently?
- How have your strengths and weaknesses changed as a result of this experience?

GRADING:

This course is graded S-U only. In order to receive a Satisfactory grade in the course, students must earn 73 points out of 100 points and complete the agreed-upon work hours.

Late work will only be given half credit. **FAILURE TO TURN IN ALL ASSIGNMENTS WILL RESULT IN AN AUTOMATIC FAILING GRADE.**

Date	Assignment Due
January 24	SEG Submission 1
January 31	SDS Assessment
February 14	SEG Submission 2
February 21	A Day in the Life
February 28	Midterm Evaluation Due
March 13	Elevator Speech
March 27	SEG Submission 3
April 3	Resume
April 10	Internship Description
April 17	Moving Forward Paper
April 22	Final Evaluation

Netiquette

All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats. Please read the [Netiquette Guide for Online Courses](#).

Extensions. Requests for extensions of assignment deadlines must be based on University approved reasons and must include proper documentation as per University guidelines. Requests for extensions must be made before the assignment deadline, if possible, or within 24 hours of the deadline for unexpected emergencies. Late assignments without approved extensions will not be accepted. Extensions will not be given for student-based technical difficulties.

Announcements. Announcements will be made periodically about class issues (such as reminders about upcoming assignments, or when assignments are returned). These will be visible on our course's home page. Students are responsible for all announcements made there.

This course adheres to all University Policies. See <http://www.dso.ufl.edu/> for useful information at the Dean of Students Office webpage.

University Policy on Academic Misconduct

UF students are bound by [The Honor Pledge](#) which states:

"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

The [Honor Code](#) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

From [Regulations of the University of Florida, 4.041 Student Honor Code and Student Conduct Code: Scope and Violations](#):

Plagiarism. A student shall not represent as the student's own work all or any portion of the work of another. Plagiarism includes but is not limited to:

1. Quoting oral or written materials including but not limited to those found on the internet, whether published or unpublished, without proper attribution.
2. Submitting a document or assignment which in whole or in part is identical or substantially identical to a document or assignment not authored by the student."

Assignments will be screened periodically for text that closely matches internet sources. Please be sure that you understand the definition of plagiarism and how to properly cite sources. If you have questions, please reach out to your TA *before* submitting the assignment in question.

From [Regulations of the University of Florida, 6C1-4.047 Student Honor Code and Student Conduct Code: Sanctions](#):

For a violation or violations of the Honor Code, a student may receive any of the sanctions that can be imposed for Student Conduct Code violations, including but not limited to conduct probation, suspension and expulsion as well as any educational sanctions. In addition, students may receive the following:

1. Assignment grade penalty. The student is assigned a grade penalty on an assignment including but not limited to a zero.
2. Course grade penalty. The student is assigned a grade penalty in the entire course including but not limited to an 'E'."

Technical Help

If you have issues with videos, go to the [Mediasite Helpdesk](#).

For other technical difficulties, please contact the UF Computing Help Desk:

- Location: HUB 132
- Email: helpdesk@ufl.edu
- Phone: (352) 392-HELP - select option 2
- Website: <https://lss.at.ufl.edu/help.shtml>

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of

the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Security

Remember that your password is the only thing protecting you from pranks or more serious harm.

- Don't share your password with anyone
- Change your password if you think someone else might know it
- Always logout when you are finished using the system

Students with disabilities requesting accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation. See <http://www.dso.ufl.edu/drc/> for details.

UF Counseling Services

Resources are available on campus for students having personal problems which interfere with their academic performance, or lacking clear career and academic goals. These resources include:

- [UF Counseling & Wellness Center](#), 301 Peabody Hall, 352-392-1575, personal and career counseling
- [UF Student Health Care Center](#)
 - Student Mental Health, 352-392-1171, personal counseling
 - Sexual Assault Recovery Services (SARS), 352-392-1161, sexual counseling
- [U Matter We Care](#)
- [UF Career Resource Center](#), Reitz Union, 352-392-1601, career development assistance and counseling

Religious Observances. Please check your calendars against the course syllabus. If you have a conflict due to religious observance you should contact me as soon as possible so that we can make any necessary arrangements.

Syllabus Change Policy. Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change.